Training Staff for Emergencies

Steve Emery
Fire Safety Adviser for English Heritage

Safeguarding Heritage at Risk: Disaster Management in UK Archives, Libraries and Museums

- Professor Graham Matthews
  Survey of museums

- DCMS Emergency Planning Group for London

- Training in salvage is an issue for Fire and Rescue Services

The Plan

1. Standardise Emergency Plans
2. Standardise Training
3. Train with Fire Services
4. Maintain the Plans
5. Desktop Exercises
6. Cross Organisation Help and Liaison
7. Salvage Equipment

Emergency Response Plans

Standard template

- Key information,
- Clear format,
- Simple guidance

Decisions made before incident occurs

A4 folder at sites

Evacuation Procedure

IN CASE OF FIRE OR OTHER EMERGENCY
1. Proceed to the nearest fire alarm break-glass call point
2. Do not use the stairs, use the nearest exit
3. Take the fire brigade by dialling 999

ON HEARING THE ALARM
a. Evacuate the premises by the nearest route
b. Ensure that disabled people are helped to safety
c. Report to the assembly point at: 
   
DO NOT
1. Do not stop to collect personal belongings
2. Do not re-enter the building until authorised to do so
3. Do not use ladders unless necessary
4. Do not use fire escapes unless declared safe to use.
Fire Brigade Command Structure

Incident Commander

Sector Commander 1  Sector Commander 2  Sector Commander 3  Sector Commander 4

Crew Commander 1  Crew Commander 2  Crew Commander 3  Crew Commander 4

Dynamic Risk assessment

Outer Cordon  Police

Sector 1

Sector 2

Sector 3

Sector 4

Inner Cordon

Salvage Coordination

Fire Service Incident Commander

Sector Commander Fire Fighting

Sector Commander Salvage

Salvage Team Coordinator

Property Salvage Coordinator

Recovery Team Coordinator

Salvage Team Leader

Salvage Team Leader

Salvage Team Leader

Salvage Team Leader

Functional Sectors

Emergency Evacuation Signal

Signal

Evacuation

Emergency
Training With The Fire Service

Maintaining Plans

Steve Emery
Fire Safety Adviser for English Heritage
Steve.emery@english-heritage.org.uk
iep@english-heritage.org.uk

103 out of 134 Plans Delivered
Cross Organisation Help and Liaison
Salvage Equipment